

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 6th August 2019 at 19:00**

Present: - Cllr Ron Kirk, Cllr Angela Taylor, Cllr Judith Brown, Cllr Tessa Snowdon, Cllr Sarah Botez, Cllr Nick Walther, Cllr John Fletcher, Andrew Snowdon (Parish Council Clerk), Cllr Heather Moorhouse (NYCC)
PCSO Emma Ellington (NY Police), 10 Members of the public.

No.	Business
1	<p><u>Members of the Public invited to address the Council.</u></p> <p><u>Resident: Little Ayton Lane</u> A resident made representation regarding the safety of the numerous pedestrians using Little Ayton Lane due to the lack of footpath. It was confirmed that though the new road surface was a welcome improvement, it now enabled traffic to drive at the (30mph) speed limit which in turn put the numerous walkers & other pedestrians at risk. The Parish Council thanked the resident for his observations and agreed that the Clerk should write to NYCC Highways to ask that a 20mph speed limit or other traffic calming measures be considered for Little Ayton Lane.</p> <p><u>Residents / Licence Applicant: Park Square Licence & Planning Application</u> <i>Having received representation at the Parish Council meeting, the concerns of residents' present can be summarised as follows;</i></p> <ul style="list-style-type: none"> i) Concern was expressed that there is no footpath to the side of the premises and this could pose a safety risk to patrons when entering/leaving the premises. ii) Concern was expressed that excessive noise might occur and cause a nuisance due to the proximity of nearby residential properties. iii) Concern was expressed that patrons would congregate at the front of the premises to smoke, causing a nuisance to others. iv) Concern was expressed that patrons would make excessive noise when leaving the premises at night thus being a nuisance by disturbing residents. v) Concern was expressed that excessively early deliveries to the premises could cause a noise nuisance to nearby residents. vi) Concern was expressed that refuse containers might be an issue which could cause an unsafe obstruction. <p><i>As a resident the licencing applicant was also present at the Parish Council meeting and he sought to give re-assurances regarding the above as follows;</i></p> <ul style="list-style-type: none"> i) The applicant suggested that the lack of adjacent footpath was no more of an issue than for other premises. ii) The applicant confirmed that windows & doors to the premises would be kept shut at all times to keep noise to a minimum. iii) The applicant confirmed that the outside yard could be designated as a smoking area. iv) The applicant confirmed that noise from patrons leaving Park Square would be no more than from other nearby licenced premises. v) The applicant confirmed that the refuse from the previous fruit & veg business was considerably greater than was anticipated from the licenced premises and through a contract with Yorwaste no obstruction issues were likely to be caused.
2	<p><u>NY Police Report.</u></p> <p>There had been 6 reports of anti-social behaviour, 4 reports of burglary (inc attempted), 4 reports of criminal damage, 3 reports of drugs related crime, 1 report of theft, 13 reports of suspicious circumstances detailed on the NY Police report in the period 30th June to 6th August 2019. Noted</p>

	<p>Cllr Kirk expressed concern at the number of anti-social behaviour and criminal damage reports and the increase in reports generally. PCSO Ellington confirmed that the ASB had been referred to the multi-agency team for action and that feedback would follow their next (monthly) meeting. It was suggested that heightened awareness of residents may have led to increased reporting of suspicious activity, NY Police are keen to receive all reports of concern. Noted</p> <p>Cllr Taylor asked that NY Police make the operators of the 101-service aware of excessively long delays holding to speak to an operator. PCSO Ellington confirmed that the 101-service was not operated by NY Police but that she would feed back concerns. Noted</p> <p>Cllr Fletcher thanked PCSO Ellington for re-arranging her rest-days to enable NY Police attendance at the meeting as this is seen as taking a positive interest in the community. Noted</p> <p><i>Officers from Stokesley Neighbourhood Policing Team are holding beat surgeries on the first Friday of every month in Great Ayton and will be at The Discovery Centre 10:30-11:30am.</i></p>
3	<p><u>NYCC & HDC Reports</u></p> <p><u>NYCC Councillor Report.</u> Cllr Heather Moorhouse confirmed that pot-holes on Park Square / Park Rise access road to the rear of the High Street shops had been repaired in accordance with current criteria. Cllr Taylor suggested that several yellow marked holes had been missed and requested that this be rectified. Cllr Moorhouse was pleased to confirm that the works to Little Ayton Lane had been completed satisfactorily and noted comments regarding the request for a reduced speed limit. Noted</p> <p><u>HDC Councillor Report.</u> Cllr Kirk confirmed that the 'Ponderosa' caravan site on the B1292 may be in breach of the Caravan and Camping Club regulations. The double decker bus did not appear to have moved off-site for some time which implies that it is effectively being used as a static unit. Two touring caravans have been in the same position on the site for over 6 months which breaches the prevailing licence rules. The gates to the site appear to be secured at all times thus removing the opportunity for access by legitimate campers/caravans. The Clerk was asked to write to the Camping & Caravan Club to make them aware of potential issues and express the concerns of residents & the PC alike. Noted</p>
4	<p><u>Apologies for Absence.</u></p> <p>None</p>
5	<p><u>Declaration of Interest in items on the Agenda.</u></p> <p>Cllr Kirk declared a non-pecuniary interest in the licence & planning applications for 4 Park Square and withdrew from the meeting during the discussions. Noted</p>
7	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>The minutes of the Parish Council Meeting held on Tuesday 2nd July 2019 were approved and signed. Agreed.</p>
8	<p><u>Adoption of Standing Orders Regulations & Polices.</u></p> <p>It was resolved that the draft Tree Policy should be adopted in its current form. Agreed</p>

9	<p><u>To Consider Planning Applications Received.</u> Following discussion, it was agreed that formal response to planning & licence applications should be as follows;</p> <p><u>Planning Items</u> 19/01337/FUL - 6 Yarm Lane Delegated Decision - Proposed single storey extension. No objection / No observation 19/01227/FUL - 4 Park Square (Ex fruit & veg) Delegated Decision - Change of use from fruit & veg shop to small bar (Class A4) Great Ayton Parish Council confirms their support of planning application 19/01227/FUL. 19/00275/TPO - Molyneux Low Green Delegated Decision - Proposed work to trees subject to a Tree Preservation Order (1982/05) T1 Red Oak - pruning and crown lift. T2 Grand Fir - remove tree and replace with new species. Great Ayton Parish Council have no objection to the pruning and crown lift of the Red Oak (T1). Great Ayton Parish Council objects to the removal of the (healthy) Grand Fir (T2). 19/01394/FUL - 5 Rowan Drive Delegated Decision - Formation of 1 dormer window. No objection / No observation 19/01349/FUL - 5 Park Rise Delegated Decision - Single Storey Extension/Orangery to replace old conservatory No objection / No observation NYM/2019/0307/FL - Aireyholme Cottage Application for construction of replacement garage (grid ref 457652 511727) Great Ayton Parish Council objects to planning application NYM/2019/0307/FL as follows; <ul style="list-style-type: none"> - The proposed garage structure is out of keeping with the rural nature of the location. - The proposed building materials are not in keeping with those of the main dwelling. - The size of the proposed structure is disproportionately large compared with the existing garage. NYM/2018/0732/FL - 20 Dikes Lane Amended application for conversion & extension to stable to become bike hire shop & café at ground floor, 2 holiday lets on first floor, construction of Plant Room. The Parish Council reiterates it's support for application NYM/2018/0732/FL which is seen as a positive addition to the local tourist economy.</p> <p><u>Licence Applications</u> 4 Park Square Application for premises licence. Taking resident's concerns & the applicant's comments into consideration and following lengthy debate, Great Ayton Parish Council resolved through majority vote that it was in support of the licence application for 4 Park Square and as such does not intend to make any formal representation by way of objection.</p>
10	<p><u>Correspondence and Information:</u></p> <p>Non-Resident Request for price for memorial plaque to bench on Low Green. - Agreed Non-Resident Request for price for replacement plaque to bench in Waterfall Park. - Agreed NY Police Clarification as to whether the 2019 Remembrance Day event will be usual format. It was understood that the format for the event would remain unchanged from previous years. Noted Catch Design Mgmt. Request to be removed as admin from Cooks Family Memorial Garden social media. The Clerk was asked to write to Catch Design to acknowledge acceptance. Noted</p>
11	<p><u>Council Services / Working Group Reports</u></p> <p>Cemetery: - It was confirmed that the Cemetery Working Group will meet at 6pm on 10/09/18 to discuss how to enlarge the wall of remembrance or other means of affixing additional plaques in memory of departed residents. Noted Cllr Fletcher asked that consideration be given to relocating the Wicker Soldier to the cemetery as had been discussed prior to the formation of the current council. A number of councillors expressed a preference to leave the Soldier in his current location, hence it was agreed that a decision would be deferred until an inspection had taken place. Noted</p>

Cook Family Memorial Garden: - It was re-affirmed that the excavated foundations should be back filled at the end of August 19 to protect them. Qualified opinion would be sought to establish whether back-filling should be performed by trained archaeologists. **Noted**

Whitbread / Waterfall Park Memorial Bridge: - It was confirmed that Beaver Bridges were acting as the Parish Councils agent when dealing with outstanding planning matters, EA approval, etc. The Parish Council will write to the unsuccessful companies whose bids had been rejected as being invalid (CTS, Cleveland Site Safe) as well as Cleveland Land Services whose bid arrived after the 2nd July meeting. **Noted**
Cllr Fletcher suggested that a WW1 'motif' be selected for the new bridge to acknowledge that the original had been a memorial to 5 local mine workers who had been killed in the Great War. **Noted**

Public Conveniences: - It was agreed at the Dec 18 PC meeting that the refurbishment works should be deferred until such time that works to Cook's Garden & the replacement to the Whitbread bridge have been completed. **Ongoing (B/F)**

Allotments: - It was confirmed that a meeting of the Allotments Working Group Council members would take place at 17:30 on 19/08/19 in order to discuss outstanding matters including 2 X tenant's complaints/concerns regarding actions of neighbouring allotment holders and the draft replacement of the tenancy agreement /regulations. **Noted**

Village Hall: - It was confirmed that a meeting of the Buildings Working Group would take place at 17:30 on 19/09/19 to discuss the division of tenant/landlord maintenance responsibility to be noted as part of the peppercorn lease which is to be prepared by the Parish Council's Solicitor. **Noted**

Play Park: - A meeting of the Play Park Working Group will take place following receipt of the 2019 RoSPA inspection report. **Noted**

Xmas 2019: - It was confirmed that a meeting of the Events Working Group would take place at 6pm on 08/09/19 to discuss proposals for Xmas 2019. Cllr Fletcher agreed to follow up regarding the price/proposal to install new cabling to allow additional Xmas lights. **Noted**

Parish Council Services: - Following review of Cllr Fletchers report regarding the provision of Grass Cutting and other green services, it was agreed that in future the Green Works contractor should be asked to maintain the grassed areas using his own initiative and following a guidance document to be drafted by the Open Spaces Working Group. **Agreed**

Parish Council Website: - It was agreed that prices / options should be sought to establish cost for replacing the current website with a more up-to-date product. The current website is circa 20 years old and though it continues to serve as a functional means of accessing information it is considered that a bespoke website would be more suited to the current needs of the Parish Council & community alike. **Agreed**

Great Ayton Discovery Centre: - The matter of the Parish Council's future donations to the Great Ayton Discovery Centre should be discussed well in advance of the 2020/21 Budget process. **Ongoing (B/F)**

12 **Councillor's Reports**

Endeavour Way: - Cllr Fletcher confirmed that the Heads of Terms document was now with landowners for consideration. **Noted**

Brighten Up Great Ayton 'Action for pollinators' project: - Many thanks to The Tannery who have confirmed a donation to the BUGA project. Cllr Taylor advised that planting will continue in September. **Noted**

	<p>River Bank: - Posters and social media advertisement of the river clean-up have been distributed for the 10/11 August volunteer events. Noted</p> <p>Captain Cook Day of Sail: - Following debate it was agreed that the Parish Council would give financial support to the Cook Schoolroom Museum day of sail event. Though the children's boat race itself is organised by the Museum volunteers, lunch for invited dignitaries would be provided by the Parish Council, the budget and venue will be set after a review of options by Cllr Taylor and Cllr Kirk. Agreed</p> <p>Yarm Lane: - Cllr Fletcher asked that consideration be given to extending the 30mph speed limit along Yarm Lane up to Bartle Bridge to accommodate the safety exit emerging from Angrove Park. The Clerk was asked to write to NYCC Highways in this regard when contacting about other matters. Agreed</p>
13	<p><u>Clerk's Report</u></p> <p>Village Hall: - A standard Law Society Lease is to be prepared for the Village Hall tenants following review of the recommendations of the Building Working Group. Ongoing</p> <p>Yatton House: - It was agreed that the rent for the new 21-year lease should be set as £500 per annum. Agreed</p> <p>Ex Tourist Information building: - It was agreed to accept the draft lease forwarded by the Parish Council's solicitor for review. Agreed</p> <p>Scouts Bonfire Night Event: - It was agreed to donate £150 to the annual bonfire night event which is organised by the local Scouts. Agreed</p> <p>Microsoft Office 365: - It was agreed that the Clerk would be reimbursed for a £7.90 monthly subscription to Microsoft Office. Agreed</p> <p>Social Media: - Following discussion it was agreed that a quote be sought from Studio Botez to provide a social media presence for the Parish Council to advertise village events, to encourage tourism and to seek volunteer help with community activities. Agreed</p> <p>Annual Risk Assessment A format for a suitable financial risk assessment is required for 2019/20. Ongoing (B/F)</p>
14	<p><u>Accounts Report</u></p> <p>The total payments made were £15,054.24 The total income received was £1,755.00</p>
15	<p><u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u></p> <p>N/A</p>
16	<p><u>Exclusion of the Press and Public</u> In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.</p> <p>N/A</p>